

Felipe Sáez Valencia

Sports & Major Event Operations Professional

Experienced in international event coordination, football operations & stakeholder management.

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Nationality: Chilean | Languages: Spanish (Native), English (Professional), Portuguese (Basic)

Professional Summary

Senior sports and event operations professional with 8+ years of experience delivering multi-stakeholder, multi-venue sporting events and institutional projects across international environments. Proven expertise in event services, logistics coordination, accommodation and delegation management, venue operations, and cross-functional governance.

Experienced working in high-pressure tournament environments including FIFA competitions and multi-sport events, leading multidisciplinary teams and ensuring operational readiness, stakeholder alignment, and service delivery excellence.

Strong background in strategic planning, operational execution, and stakeholder management across federations, organizing committees, and international partners.

Professional Experience

Volunteer Coordinator (CP Football) — Chile 2025 Parapan American Youth Games

Chile | Oct 2025 – Nov 2025

- Coordinated deployment, scheduling, and daily management of volunteers across competition venues.
- Oversaw logistics and operational support for athletes, staff, and technical officials.
- Aligned volunteer operations with Organizing Committee functional areas to support service quality.

Team Services Venue Coordinator — FIFA U-20 World Cup Chile 2025™

Chile | Apr 2025 – Oct 2025

- Supported venue and matchday operations, coordinating team services and functional area readiness alongside the Team Facilities Coordinator.
- Coordinated team logistics across Talca venue and final-stage operations in Santiago.
- Served as daily liaison between LOC functional areas, stadium operations, local authorities, and teams.
- Supported training schedules, transport coordination, accommodation flows, and access.
- Supported live matchday delivery during high-demand competition phases.

Chief Executive Officer — RIFF Entertainment Chile

Santiago, Chile | Jan 2023 – Present

- Founded and led an event production company focused on large-scale live events.
- Directed event operations, logistics planning, supplier coordination, and on-site delivery.
- Managed stakeholder relations, sponsorship agreements, and operational teams.

Selected Productions: *Luis Fonsi — “25 Años Tour” (2024) | Sin Bandera — “Frecuencia Tour” (2023–24) | Fabrizio Copano — “Gira Camino al Caupolicán” (post Viña del Mar 2023)*

Executive Operations Lead — Fernández Vial SADP (Professional Football Club)

Concepción, Chile | Jan 2018 – Dec 2022

- Directed multi-department operational planning including logistics, matchday operations, travel coordination, and stakeholder alignment.
- Oversaw accommodation and transport planning for teams, officials, and external partners.
- Implemented governance structures and reporting mechanisms to ensure regulatory compliance and operational efficiency.
- Coordinated cross-functional teams including marketing, commercial, medical, and technical units.

Construction Engineer (Site / Project Professional) — EBCO S.A.

Biobío Region, Chile | Dec 2012 – Sep 2020

- Led and supervised multidisciplinary on-site teams across large-scale civil, industrial, and urban development projects.
- Coordinated planning, execution, and operational control of complex, multi-stakeholder projects, ensuring schedule, budget, and quality compliance.

Selected Projects: *Biotrén Concepción–Coronel | CMPC Mininco Headquarters (LEED Platinum) Megacentro Industrial & Logistics Facilities | Strip Center Los Ángeles*

Education

- Master in Sports Event Management (Ongoing) — Unisport Management School
- Football Management (Internship: Fluminense FC) — Universidad de Los Andes (2022)
- Sports Industry Management — Universidad de Chile (2020-21)
- Sports Management Diploma — Chilean Olympic Committee (2018)
- Degree in Construction Engineering — Instituto Profesional Virginio Gómez (2009)

Additional certifications

FIFA Volunteer Management | FIFA Guardians – Safeguarding Essentials | CP Football – Sport and Emotions | Lead at Full Speed: Lessons from Formula 1® | Project Management & Quality Assurance Certifications

Languages

Spanish (Native) | English (Professional) | Portuguese (Basic)

Key Skills

Major Sporting Event Operations | Venue & Team Services Operations | Event Logistics & Functional Area Coordination | Volunteer & Workforce Management | Stakeholder & City Coordination | Governance, Compliance & Institutional Operations | Problem Solving in High-Pressure Environments | Project & Operational Planning

Volunteering

Imagina Soñar Foundation – General Events Coordinator