



## **CURRICULUM VITAE**

**Seeking a challenging position in Sports Management and or teaching Physical Education in any school or club anywhere in the world where I can be able to utilize my administration, coaching and teaching experience through providing strategic and goal oriented leadership and contributing positively to organizational growth.**

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### **Personal Details**

First name : Nothando  
Surname : Ndlovu  
Sex : Female  
Address : 6 Durweston Road, Cotswold Hills, Mabelreign  
Harare, Zimbabwe  
Cell : +263 783 293755  
E-mail : [mandloe4@gmail.com](mailto:mandloe4@gmail.com)

### **Background Summary**

- Relationship builder and team player, with drive and commitment;
- A result-oriented and self-motivated individual who can perform with minimum supervision.
- Strong communication skills and ability to build consensus.
- Able to be discreet when handling confidential information.
- Ensuring the effective and efficient administration of the organization.
- Target driven, self- starter, fast learner and very confident.
- Integrate well with other employees to form a formidable team and proven ability to work collaboratively with a multi-disciplinary group.

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### **Professional Qualifications**

- Bachelor of Science (Honors) Physical Education and Sport – Zimbabwe Open University (2023)

- Diploma in Management of Olympic Sport Organisations – International Olympic Committee (2023)
- World Rugby Match Officiating Educator
- World Rugby Level 2 Coaching 7s and 15s
- World Rugby level 2 Officiating
- World Rugby Level 1 Coach of Match Officials
- World Rugby Level 1 Strength and Conditioning
- World Rugby Level 1 First Aid
- Rollball Licence –D coaching
- Korfball level 1 coaching
- Zimbabwe Handball Level 3 Coaching
- Zimbabwe Handball Level 2 Officiating
- ITA International Doping Control Officer

### **Current Studies**

RA-LUNEX Sports Management Course – Rugby Africa-Lunex University

### **Work Experience**

1. **School name** : **Girls High School Harare**  
**Job Title** : **Physical Education Teacher and Sports coach**  
**coach** : **Hostel duty teacher**  
**Period** : **June 2018 to 2023**

#### **Responsibilities**

- Responsible for assisting in the educational and social development of learners under the guidance of the Head Teacher
- Responsible for teaching and imparting knowledge in Physical Education and Sport to junior secondary school learners.
- Supporting the school in delivering the curriculum effectively.
- Planning & delivering well-structured lessons which engage & motivate students.
- Managing resources effectively and ensuring appropriate value for money.
- Achieving and maintain high standards of care and education.
- Planning, preparing and reviewing the school curriculum with other staff
- Coaching Rugby, handball, rollball, netball, soccer, athletics and korfball
- Taking care of students in the hostels.

2. **Club** : **Pitbulls Rugby Club**  
**Job Title** : **Women's' Head Coach**  
**Period** : **June 2019 to date**

#### **Responsibilities**

- Planning and organizing training sessions.
- Development and structure of game plan as well as communicating the game plan to the players.
- Developing each players' potential and encouraging excellence in execution.
- Player recruitment and retention
- Building and maintaining team morale

**3. Company Name      Zimbabwe Olympic Committee**  
**Job Title              Doping Control Officer**  
**Period                  2019 to Date**

**Responsibilities**

- Sample collection.
- Facilitating Anti-Doping education sessions.

**4. Club                      Zimbabwe Women's Rugby 7s Team**  
**Position                 Assistant Coach**  
**Period                    2017 – 2019**

**Responsibilities**

- Relieving and assisting the head coach
- Planning and organizing training sessions with the head coach's instructions.
- Development and structure of game plan as well as communicating the game plan to the players.
- Helping the head coach in the player recruitment and retention.
- Building and maintaining team morale.

**5. Zimbabwe Womens' Rugby U20 15s Team**  
**Position                 Team Manager**  
**Period                    2019**

**Responsibilities**

- Collecting players' details
- Responsible for equipment
- Link between the coach and the team
- Liaising with medical team and ensuring that injured players are taken care of
- Communicate with match officials
- Organizing accommodation, transport, food and refreshments.



**Referees –**

Mrs Madya (Director)

Westque junior school

+263772389383

Email:pitterpatterpp@gmail.com

Mr Newman Gomendo

Programs Officer

Zimbabwe Olympic Committee

+263773163753

Email:programs@zoc.co.zw

Mr Sifiso Made

Chief Executive Officer

Zimbabwe Rugby Union

+263772432602

Email:sifisomade@zimbabwerugby.com